



## GENERAL REQUIREMENTS

- » Documentation must be dated within 30 days of contract date
- » Bills cannot have a past due balance

### Proof of Residence (POR)\*

#### Requirements

- » Documentation must contain applicant's name and address, and match the application.

Provide any of the following documents *(include all pages of the bill)*

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>» <b>Utility Bill</b> <ul style="list-style-type: none"> <li>» Gas</li> <li>» Water</li> <li>» Electricity</li> <li>» Cable</li> <li>» Landline phone bill</li> </ul> </li> <li>» <b>Mortgage Statement</b></li> </ul> | <ul style="list-style-type: none"> <li>» <b>Cell Phone Bill</b> <ul style="list-style-type: none"> <li>» <b>Pre-paid cell phone bill</b></li> <li>» <b>Auto insurance bill or declaration page</b></li> <li>» <b>Bank statement</b></li> <li>» <b>Credit card statement</b></li> <li>» <b>Typed lease agreement within 30 days, showing lease date, terms of lease and signature page</b></li> </ul> </li> </ul> |
|---|--|

Note: Landlord information must always be provided on the credit application, and rent must be verifiable with the landlord.

### Proof of Phone\*

#### Requirements

- » Phone must be active

Provide any of the following original documents *(include all pages of the bill)*

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>» <b>Landline Bill</b> <ul style="list-style-type: none"> <li>» Must match contracted address.</li> <li>» Applicants name is not required on the landline bill for proof of phone</li> </ul> </li> <li>» <b>Cell Phone Bill</b> <ul style="list-style-type: none"> <li>» Must contain customer's name and phone number with address that matches address on the contract unless the following applies (Bundle Service, Family Share Plan...)</li> <li>» Bundle Service <i>(phone, cable and/or Internet)</i> <ul style="list-style-type: none"> <li>· In the cases when number is not shown on bill, customer must establish some documented linkage between the name, address and phone.</li> </ul> </li> <li>» Family Share Plan <i>(requires ALL of the following)</i> <ul style="list-style-type: none"> <li>· Bill lists multiple phone numbers</li> <li>· One phone number on the bill matches the application</li> </ul> </li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>· Must be accompanied by a utility bill or mortgage statement</li> <li>» Pre-paid Cell Phone           <ul style="list-style-type: none"> <li>· Proof of at least six months active service</li> </ul> </li> <li>» Company Paid Cell Phone           <ul style="list-style-type: none"> <li>· Typed letter from employer on company letterhead stated applicant has a phone through them with number included</li> <li>· We will verify phone information with the company</li> </ul> </li> </ul> |
|--|--|

Note: If the phone bill is not available, directory assistance must verify the name and address, and there may be extra discount charged

\*All documentation is subject to verification.